



WELCOME TO HOPKINS COUNTY FAMILY YMCA SPORTS!

TEAM PHOTOGRAPHER CONTRACT

This contract is between _____ and the Hopkins County Family YMCA.

Scope of Work

This contract is for services related to a youth sports team photography shoot to take place on Saturday the ____ of _____, 2019 and Saturday the ____ of _____, 2019. Special arrangement may be made to schedule individual and team photos during weeknight games.

A parent order form (fee sheet) must be submitted as part of the bid process. Prices and package options will be pre-approved by the Director of Sports.

Coach(es) are required to be in team photos (unless he or she declines).

The photographer is required to take a group photo of every team with their backs facing the camera so the Y has proof to send to sponsors (business logos must be visible). If a photographer fails to take back photos of each team, they will not be asked to return (the Y receives \$1500 a year in sponsorship money based on these photos and cannot afford to lose those sponsors). Photos are to be submitted to the Director of Sports electronically (via email or a Dropbox link). Initial _____

Product

A "Memory Mate" (4x6 individual photo and 5x7 team photo) is a required item to offer.

If Digital Download is an order option, a disclaimer must be added that no physical photos will be received and will be emailed instead. Digital downloads must be delivered by the same day as physical pictures are delivered to the YMCA.

The photographer will perform basic digital editing to all images where the photographer deems necessary. Initial _____

Fees

The YMCA does not pay a photographer to take youth sports photos. Parents/Guardians pay the photographer directly and the Y will not handle any money in regards to team pictures.

The Y will not accept any percentage of the photograph order total. We ask, instead, that the photographer makes individual and team photos as affordable to participants as possible. Initial _____

Delivery

The photographer agrees to deliver all individual and team photographs to the Hopkins County Family YMCA no later than 14 days after the date of the last photo shoot.

Photos delivered to the Y should be sorted by age division (Soccer for Me Too, under-6, under-8, under-10 and under-12/14), and each individual envelope should be labeled with player's name and team name.

I understand that if there are any issues with the photos received or quantities are incorrect, my provided contact information will be given to parents who contact the YMCA. Initial _____

Contract

Photographer Printed Name _____ Signature _____

Business Name _____ Phone (will be given to parents) _____

Email (will be given to parents) _____ Today's Date _____

Director of Sports Printed Name _____ Signature _____